APPLICATION FOR WORK PERMIT

(students under 16 years of age)

PLEASE ALLOW 24 HOURS FOR PROCESSING

Mayville High School Mayville, Wisconsin

Department of Workforce Development, Equal Rights Division, PO Box 8928, Madison, WI 53708-8928

REQUIREMENTS FOR CHILD LABOR AND STREET TRADE PERMITS

EFFECTIVE JUNE 23, 2017: 16-17 year-old minors do not have to obtain a work permit.

1. Proof of Age – ORIGINAL BIRTH RECORD, BAPTISMAL RECORD, OR DRIVER'S LICENSE. If the minor is a registered Mayville School District student, school records may be used to verify age.
2. Social Security Number
3. Completion of this form by the Employer or LETTER FROM THE EMPLOYER stating the intent to employ including job duties, hours of work, and times of day the minor will be working .
4. Completion of this form by the Parent or Guardian or LETTER FROM THE PARENT OR GUARDIAN consenting to the employment.
5. PERMIT FEE IS $10.00.

TO BE COMPLETED BY THE EMPLOYER

Work Permit issued to_____Age_____

Business Name_____ Phone (____)_____

Type of Business_____ Type of Work_____

Hours of Work_____ Time of Day Working_____

_____

Employer's Signature

_____

Business Address City State Zip Code

TO BE COMPLETED BY PARENT OR GUARDIAN

_____ has my permission to work at the above business.

(Minor's Name)

_____ _____

(Parent/Guardian Signature) (date)

revised 7/17/2017